

BUSINESS SUPPORT OVERVIEW AND SCRUTINY COMMITTEE

29 NOVEMBER 2007

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

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1 Purpose of item

- 1.1 The item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

2 Recommendations

- 2.1 Members are requested to identify any additional items for inclusion in the work programme, set out at appendix A.
- 2.2. Members are asked to consider whether to add the item from the forward plan detailed in paragraph 4.

3 Agenda planning meeting

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers greater guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 14 November 2007 where the current work programme was considered.
- 3.2 No further items were suggested to be placed on the work programme.
- 3.3 Discussion took place about critical success factors and it was noted that these would be produced in the form of a briefing note for this cycle. A request was put forward that, in future, there should be an abbreviated report covering just those items not on target, suggesting reasons for this and potential options. A link to the full report should be made available on the agenda. This request has been relayed to the officers concerned.

4 Cabinet Forward Plan

- 4.1 The Cabinet Forward Plan items relating to this Committee which are not already programmed are listed below:

Constitutional changes – 8 January 2008

To report on a number of proposed changes to the constitution, prior to consideration and approval at Council on 17 January 2008.

Award of contract for sensory impairment service – 8 January 2008

This report will recommend the award of contract for the assessment and provision of aids for visual impairments.

Waste services collection and street cleaning – 29 January 2008

Cabinet will be asked in this report to approve the options appraisal for proceeding with the procurement process for this contract.

Learning Platforms Contract Award – 29 January 2008

Cabinet considered a report (Gateway 1) setting out the business case for the procurement of a learning platform on behalf of Medway schools on 25 September. Cabinet approved the use of the Becta Learning Services Framework for this procurement. This report will go to Cabinet as Gateway 3 (contract award).

Treasury Management and Annual Investment Strategy - 19 February 2008

The report will set out the likely scenario for the Council's borrowing and investments for 2008/2009 along with recommending the statutory borrowing limits and prudential guideline limits for 2008/2009 to be agreed by Council on 28 February 2008.

Procuring of support services at Regent House, Chatham – 11 March 2008

This Gateway 1 report will consider options for procuring support services at Regent House

5 Legal and financial implications

5.1 There are no financial or legal implications arising directly from this report.

6 Background papers

6.1 None.

Lead officer contact

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